

# Facilitator's Guide:

## Discussion Prompts for Assessing Adult Protection MDT Functionality

### Introduction

The Facilitator's Guide offers discussion prompts for MDT facilitators to use in guiding group discussions about team dynamics. These prompts help assess team composition, meeting practices, member engagement, and overall team functionality, with the goal of increasing the value and impact of meetings.

### Team Membership

- Is the current team composition diverse, representing a variety of disciplines and perspectives in the community?
- How are the organizations represented on the MDT limited in responding to the needs of adults in the community?
- Are there any membership gaps in expertise, representation, or authority that need to be addressed?

### Meeting Ground Rules

- Are there established ground rules for meetings?
- If there are established ground rules, are they being followed consistently?
- Are there any adjustments or additions needed to ensure productive and respectful discussions?

### Satisfaction with Focus

- Are team members satisfied with the current focus and objectives of the team's work?
- Are there any suggestions for refining or expanding our scope of work to better address the needs of vulnerable adults in our community?

### Meeting Productivity

- Are meetings productive in terms of accomplishing set objectives for each meeting?
- Are there any recurring inefficiencies or barriers hindering productivity?

### Member Engagement

- Are all team members actively engaged and contributing to discussions and decision-making?
- Are there any strategies to enhance member engagement and participation?

### Confidentiality

- Are there confidentiality and information sharing protocols in place that are understood by the team?
- Are team members adhering to confidentiality and information sharing protocols?
- Is there any feedback or concerns regarding the handling of sensitive information?

## **Division of Labor**

- Is there clarity regarding roles and responsibilities within the team?
- Are tasks being distributed fairly and effectively among team members?

## **Vision, Mission, and Value Statements**

- What are the unmet needs of adults in the community that our MDT could address?
- Do we have effective and appropriate vision, mission, and value statements for our MDT?
- Is the work of our team aligned with our vision, mission, and value statements?
- Are we effectively communicating and reinforcing these statements within the team?

## **Inclusivity and Additional Participants**

- Who else needs to be invited to participate in our team meetings to ensure a comprehensive approach to adult protection in our community?
- Are there any community partners, stakeholders, or experts whose involvement would enrich our discussions and outcomes?

## **Value of Meetings**

- What would make the meetings more valuable and beneficial to team members?
- Do team members have suggestions for incorporating guest speakers or presentations to enhance learning and knowledge sharing?